

BID PROPOSAL

PROPOSAL OF _____

A corporation _____

A partnership consisting of _____

An individual doing business as _____

THE SAN ANTONIO WATER SYSTEM

Pursuant to Instructions and Invitations to Bidders, the undersigned proposes to furnish all labor and materials as specified and perform the work required for the construction of pipelines and appurtenances, San Antonio Water System Job Number 12-2504 in accordance with the Plans and Specifications for the following prices to wit:

ITEM NO.	DESCRIPTION & ESTIMATED QUANTITIES (Unit Price to be written in words)	UNIT	QTY	UNIT PRICE (Figures)	TOTAL PRICE (Figures)
1.	Erosion & Sedimentation Controls _____ Dollars _____ Cents	LS	1	\$XXXXXXXX	\$ _____
2.	Trench Excavation Safety Protection _____ Dollars _____ Cents	LF	36,568	\$ _____	\$ _____
3.	Revegetation _____ Dollars _____ Cents	SY	172,072	\$ _____	\$ _____
4.	8" (PVC, SDR 26, all depths) _____ Dollars _____ Cents	LF	38	\$ _____	\$ _____
5.	18" (PVC, SDR 26, all depths) _____ Dollars _____ Cents	LF	5,408	\$ _____	\$ _____
6.	24" (PVC, SDR 26, all depths) _____ Dollars _____ Cents	LF	9,150	\$ _____	\$ _____

Not for Bidding Purposes - For Reference Only

ITEM NO.	DESCRIPTION & ESTIMATED QUANTITIES (Unit Price to be written in words)	UNIT	QTY	UNIT PRICE (Figures)	TOTAL PRICE (Figures)
7.	60" FRP, SN72 (all depths) _____ Dollars _____ Cents	LF	60	\$ _____	\$ _____
8.	66" FRP, SN72 (all depths) _____ Dollars _____ Cents	LF	21,187	\$ _____	\$ _____
9.	Standard Manhole (Fiberglass) _____ Dollars _____ Cents	EA	34	\$ _____	\$ _____
10.	Standard Drop Manhole (Fiberglass) _____ Dollars _____ Cents	EA	1	\$ _____	\$ _____
11.	Standard Manhole Extra Depth, >15' (Fiberglass) _____ Dollars _____ Cents	VF	279	\$ _____	\$ _____
12.	Manholes Over Existing Sanitary Sewer Lines _____ Dollars _____ Cents	EA	3	\$ _____	\$ _____
13.	66" Tee Base MH _____ Dollars _____ Cents	EA	2	\$ _____	\$ _____
14.	66" & 60" Tee Base MH, Miter _____ Dollars _____ Cents	EA	7	\$ _____	\$ _____
15.	66" Tee Base MH (Drop) _____ Dollars _____ Cents	EA	6	\$ _____	\$ _____

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ITEM NO.	DESCRIPTION & ESTIMATED QUANTITIES (Unit Price to be written in words)	UNIT	QTY	UNIT PRICE (Figures)	TOTAL PRICE (Figures)
16.	66" Tee Base MH Miter (Drop) _____ Dollars _____ Cents	EA	15	\$ _____	\$ _____
17.	66" Tee Base MH (Drop x2) _____ Dollars _____ Cents	EA	7	\$ _____	\$ _____
18.	66" Tee Base MH Miter (Drop x2) _____ Dollars _____ Cents	EA	2	\$ _____	\$ _____
19.	Tee Base MH, 60" Riser Extra Depth (>15') _____ Dollars _____ Cents	VF	671	\$ _____	\$ _____
20.	Fence Gate 16' (Type 1) _____ Dollars _____ Cents	EA	12	\$ _____	\$ _____
21.	Remove and Replace Fencing _____ Dollars _____ Cents	LF	1,940	\$ _____	\$ _____
22.	Boring or Tunneling (18" DIA. FRP) _____ Dollars _____ Cents	LF	379	\$ _____	\$ _____
23.	Carrier Pipe Installed in Steel Casing and Steel Liner Plate (18" DIA. FRP) _____ Dollars _____ Cents	LF	379	\$ _____	\$ _____
24.	Boring or Tunneling for 24" DIA. FRP _____ Dollars _____ Cents	LF	468	\$ _____	\$ _____

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ITEM NO.	DESCRIPTION & ESTIMATED QUANTITIES (Unit Price to be written in words)	UNIT	QTY	UNIT PRICE (Figures)	TOTAL PRICE (Figures)
25.	Carrier Pipe Installed in Steel Casing or Tunnel Liner Plate (24" DIA. FRP) _____ Dollars _____ Cents	LF	468	\$ _____	\$ _____
26.	Boring or Tunneling for 66" DIA. FRP _____ Dollars _____ Cents	LF	764	\$ _____	\$ _____
27.	Carrier Pipe Installed in Steel Casing or Steel Line Plate (66" DIA. FRP) _____ Dollars _____ Cents	LF	764	\$ _____	\$ _____
28.	Downstream Siphon Structure No. 4 _____ Dollars _____ Cents	LS	1	\$XXXXXXXX	\$ _____
29.	Upstream Siphon Structure No. 4 _____ Dollars _____ Cents	LS	1	\$XXXXXXXX	\$ _____
30.	12" FRP for Siphon No. 4 _____ Dollars _____ Cents	LF	725	\$ _____	\$ _____
31.	36" FRP for Siphon No.4 _____ Dollars _____ Cents	LF	725	\$ _____	\$ _____
32.	42" FRP for Siphon No.4 _____ Dollars _____ Cents	LF	725	\$ _____	\$ _____
33.	30" HDPE (Air By-Pass Pipe) _____ Dollars _____ Cents	LF	763	\$ _____	\$ _____

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ITEM NO.	DESCRIPTION & ESTIMATED QUANTITIES (Unit Price to be written in words)	UNIT	QTY	UNIT PRICE (Figures)	TOTAL PRICE (Figures)
34.	Air Bypass Manhole (FRP) _____ Dollars _____ Cents	EA	2	\$ _____	\$ _____
35.	Remove and Replace Existing Asphalt Pavement and Gravel Roads _____ Dollars _____ Cents	SY	17,773	\$ _____	\$ _____
36.	Remove and Replace Existing Concrete Rip Rap _____ Dollars _____ Cents	SY	199	\$ _____	\$ _____
37.	Concrete Encasement _____ Dollars _____ Cents	LF	519	\$ _____	\$ _____
38.	Bypass Pumping _____ Dollars _____ Cents	LS	1	\$XXXXXXXX	\$ _____
39.	Abandonment of Sanitary Sewer Main and Manholes _____ Dollars _____ Cents	LF	354	\$ _____	\$ _____
40.	Tree Protection _____ Dollars _____ Cents	LS	1	\$XXXXXXXX	\$ _____
41.	Connection to MRSO Segment 3 _____ Dollars _____ Cents	LS	1	\$XXXXXXXX	\$ _____
42.	Connection to MRSO Segment 5 _____ Dollars _____ Cents	LS	1	\$XXXXXXXX	\$ _____

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ITEM NO.	DESCRIPTION & ESTIMATED QUANTITIES (Unit Price to be written in words)	UNIT	QTY	UNIT PRICE (Figures)	TOTAL PRICE (Figures)
43.	Gravity Sewer Outfall Testing _____ Dollars _____ Cents	LF	37,379	\$ _____	\$ _____
44.	Disputes Review Board _____ Dollars _____ Cents	LS	1	\$XXXXXXXX	\$30,000.00

LINE ITEM "A"

SUB TOTAL BASE BID

\$ _____

45.	Mobilization _____ Percent (Maximum of 5% of the <u>Line Item "A"</u> Sub-total Base Bid amount)	LS		\$XXXXXXXX	\$ _____
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LINE ITEM "B"

MOBILIZATION SUB TOTAL

\$ _____

Note: Mobilization lump sum bid amount shall be limited to a maximum of 5% of the Sub-total base bid amount. **In the event of a discrepancy between the written percentage and dollar amount shown for the Mobilization bid item the written percentage will govern. If the percentage written exceeds the allowable maximum stated for mobilization, SAWS reserves the right to cap the amount at the percentage shown and adjust the extension of the bid item accordingly.**

TOTAL BID AMOUNT

(LINE ITEM "A" + LINE ITEM "B")

\$ _____

DOLLARS AND

CENTS

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BIDDER'S SIGNATURE & TITLE

FIRM'S NAME (TYPE OR PRINT)

FIRM'S ADDRESS

FIRM'S PHONE NO./FAX NO.

FIRM'S EMAIL ADDRESS

The Contractor herein acknowledges receipt of the following

Addendum No. _____	Dated _____	Signed: _____
Addendum No. _____	Dated _____	Signed: _____
Addendum No. _____	Dated _____	Signed: _____
Addendum No. _____	Dated _____	Signed: _____

OWNER RESERVES THE RIGHT TO ACCEPT THE OVERALL MOST RESPONSIBLE BID.

The bidder offers to construct the Project in accordance with the Contract Documents for the contract price, and to complete the Project with 540 calendar days after the start date, as set forth in the Authorization to Proceed. The Bidder understands and accepts the provisions of the contract Documents relating to liquidated damages of the Project if not completed on time.

Complete the additional requirements of the Proposal which are included on the following pages.

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PROPOSAL CERTIFICATION

Accompanying this proposal is a Bid Bond or Certified or Cashier's Check on a State or National Bank payable to the Order of the San Antonio Water System for _____ dollars (\$ _____), which amount represents five percent (5%) of the total bid price. Said bond or check is to be returned to the bidder unless the proposal is accepted and the bidder fails to execute and file a contract within 10 calendar days after the award of the Contract, in which case the check shall become the property of said San Antonio Water System, and shall be considered as payment for damages due to delay and other inconveniences suffered by said San Antonio Water System due to the failure of the bidder to execute the contract. The San Antonio Water System reserves the right to reject any and all bids.

It is anticipated that the Owner will act on this proposal within 60 calendar days after the bid opening. Upon acceptance and award of the contract to the undersigned by the Owner, the undersigned shall execute standard San Antonio Water System Contract Documents and make Performance and Payment Bonds for the full amount of the contract within 10 calendar days after the award of the Contract to secure proper compliance with the terms and provisions of the contract, to insure and guarantee the work until final completion and acceptance, and the guarantee period stipulated, and to guarantee payment of all lawful claims for labor performed and materials furnished in the fulfillment of the contract.

It is anticipated that the Owner will provide written Authorization to Proceed within 30 days after the award of the Contract.

The Contractor hereby agrees to commence work under this Contract within seven (7) calendar days after issuance by the SAWS of the written Authorization to Proceed. Under no circumstances shall the work commence prior to Contractor's receipt of SAWS issued, written Authorization to Proceed. Work shall be completed in full within 140 consecutive calendar days.

The undersigned certifies that the bid prices contained in the proposal have been carefully checked and are submitted as correct and final.

In completing the work contained in this proposal the undersigned certifies that bidder's practices and policies do not discriminate on the grounds of race, color, religion, sex or national origin and that the bidder will affirmatively cooperate in the implementation of these policies and practices.

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Signed: _____
Company Representative

Company Name

Address

Please return bidder's check to:

Company Name

Address



EXHIBIT "B"

**Good Faith Effort Plan for
Construction SUBCONTRACTS
for**

NAME OF PROJECT: _____

SECTION A - CONTRACTOR INFORMATION:

Name of Firm: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____ Telephone: _____

Email Address: _____ Fax: _____

Is your firm Certified: Yes _____ No: _____ Certification Agency that granted SMWB certificate/s: _____

Type of Certification: _____ SBE _____ WBE _____ MBE

1. List ALL SUBCONTRACTORS/SUPPLIERS that will be utilized on this project/contract.

Name & Address of Contractor	Scope of Work/Supplies to be Performed/Provided by Firm	Estimated Contract (dollar) Amount on this Project	Certification Type & Certification Agency
1.			
2.			
3.			
4.			
5.			

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SECTION B. – SMWB COMMITMENTS

The SMWB goal on this project is 17 %

1. The undersigned proposer has satisfied the requirements of the BID specification in the following manner (please check the appropriate space):

_____ The proposer is committed to a minimum of 17 % SMWB utilization on this contract.

_____ The proposer, (if unable to meet the SMWB goal of 17%), is committed to a minimum of _____ % SMWB utilization on this contract. *(If contractor is unable to meet the goal, please fill out Section C and submit documentation demonstrating good faith efforts).*

2. Name and phone number of person appointed to coordinate and administer the SMWB requirements on this project.

Name: _____

Title: _____

Phone Number: _____

IF THE SMWB GOAL WAS MET, PROCEED TO AFFIRMATION AND SIGN THE GFEF. IF GOAL WAS NOT MET, PROCEED TO SECTION C.

SECTION C – GOOD FAITH EFFORTS (Fill out only if the SMWB goal was not achieved).

1. List all firms you contacted with subcontracting/supply opportunities for this project that will not be utilized for the contract by choice of the proposer, subcontractor, or supplier. Written notices to firms contacted by the proposer for specific scopes of work identified for subcontracting/supply opportunities must be provided to subcontractor/supplier **not less than five (5) business days prior to bid/proposal due date**. The following information is required for all firms that were contacted of subcontracting/supply opportunities.

Name & Address of Company	Scope of Work/Supplies to be performed/Provided by Firm	Is Firm SMWB Certified?	Date Written Notice was Sent & Method (Fax, Letter, E-Mail, etc.)	Reason Agreement was not reached?
1.				
2.				
3.				
4.				
5.				
6.				
7.				

(Use additional sheets as needed)

In order to verify a proposer's good faith efforts, please provide to SAWS copies of the written notices to all firms contacted by the proposer for specific scopes of work identified in relation to the subcontracting/supply opportunities in the above named project. Copies of said notices must be provided to the SMWB Program Manager within five (5) business days after the response is due. Such notices shall include information on the plans, specifications, and scope of work.

2. Did you attend the pre-bid conference scheduled for this project? ____ Yes ____ No

3. List all SMWB listings or directories, contractor associations, and/or any other associations utilized to solicit SMWB Subcontractors/suppliers.

4. Discuss efforts made to define additional elements of the work proposed to be performed by SMWBs in order to increase the likelihood of achieving the goal:

5. Indicate advertisement mediums used for soliciting bids from SMWBs. Please attach a copy of the advertisement(s):

AFFIRMATION

I hereby affirm that the above information is true and complete to the best of my knowledge. I further understand and agree that, this document shall be attached thereto and become a binding part of the contract.

Name and Title of Authorized Official:

Name: _____

Title: _____

Signature: _____ Date: _____

NOTE:

This Good Faith Effort Plan is reviewed by SAWS Contracting Department. For questions and/or clarifications, please contact Marisol V. Robles, SMWB Manager, at 210-233-3420.

DEFINITIONS:

Prime Consultant/Contractor: Any person, firm partnership, corporation, association or joint venture which has been awarded a San Antonio Water System contract.

Subconsultants/contractor: Any named person, firm partnership, corporation, association or joint venture identified as providing work, labor, services, supplies, equipment, materials or any combination of the foregoing under contract with a prime consultant/contractor on a San Antonio Water System contract.

Small, Minority and Woman Business (SMWB): All business structures Certified by the Small Business Administration, Texas State Comptroller's Office, or the South Central Texas Regional Certification Agency that are 51% owned, operated, and controlled by a Small Business Enterprise, a Minority Business Enterprise, or a Woman-owned Business Enterprise.

Small Business Enterprise (SBE): A business structure that is Certified by the Small Business Administration, Texas State Comptroller's Office or the South Central Texas Regional Certification Agency as being 51% owned, operated and controlled by someone who is legally residing in or a citizen of the United States, and the business structure meets the U.S. Small Business Administration's (SBA) size standard for a small business within the appropriate industry category

Minority Business Enterprise (MBE): A business structure that is Certified by the Small Business Administration, Texas State Comptroller's Office or the South Central Texas Regional Certification Agency as being 51% owned, operated, and controlled by an ethnic minority group member(s) who is legally residing in or a citizen of the United States. For purposes of the SMWB program, the following are recognized as minority groups:

- a. **African American** – Persons having origins in any of the black racial groups of Africa as well as those identified as Jamaican, Trinidadian or West Indian.
- b. **Hispanic American** – Persons of Mexican, Puerto Rican, Cuban, Spanish or Central or South American origin.
- c. **Asian-Pacific American** – Persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent or the Pacific Islands.
- d. **Asian-Indian American** – Persons whose origins are from India, Pakistan, Bangladesh or Sri Lanka.
- e. **American Indian/Native American** – Persons having no less than 1/16 percentage origin in any of the American Indian Tribes, as recognized by the U.S. Department of the Interior's Bureau of Indian Affairs and as demonstrated by possession of personal tribal role documents.

Women Business Enterprise (WBE): A business structure that is Certified by the Small Business Administration, Texas State Comptroller's Office or the South Central Texas Regional Certification Agency as being 51% owned, operated and controlled by a woman or women who are legally residing in or citizens of the United States.

African American Business Enterprise (AABE): A business structure that is Certified by the Small Business Administration, Texas State Comptroller's Office or the South Central Texas Regional Certification Agency as being 51% owned, operated and controlled by African American minority group member(s) who are legally residing in or are citizens of the United States.

Joint Venture: A limited association of two or more persons to carry out a single business enterprise for profit, for which purpose they combine their property, money, efforts, skills and knowledge.

Contractor's Payment to Sub-Contractors:

The contractor will be required to report the actual payments to all subcontractors, utilizing the Sub-contracting Payment and Utilization Reporting (S.P.U.R.) System, in the time intervals and format prescribed by SAWS. This information will be utilized for SMWB participation tracking purposes. Any unjustified failure to comply with the committed SWMB levels may be considered breach of contract.

Web Submittal of Subcontractor Payment Reports:

The Contractor is required to electronically submit monthly subcontractor payment information utilizing the Sub-contracting Payment and Utilization Reporting (S.P.U.R.) System, beginning with the first SAWS payment for services under the contract, and with every payment thereafter (for the duration of the contract).

Electronic submittal of monthly subcontractor payment information will be accessed through a link on SAWS' "Business Center" web page.

The Contractor and all subcontractors will be provided a unique log-in credential and password to access the SAWS subcontractor payment reporting system. The link may also be accessed through the following internet address: <https://saws.smwbe.com/>

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SMWB Reporting Requirements

The contractor will be required to report the actual payments to all subcontractors, utilizing the Subcontractor Payment and Utilization Reporting (S.P.U.R.) System, in the time intervals and format prescribed by SAWS. This information will be utilized for SMWB participation tracking purposes. Any unjustified failure to comply with the committed SWMB levels may be considered breach of contract.

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Electronic submittal of monthly subcontractor payment information will be accessed through a link on SAWS' "Business Center" web page. The Contractor and all subcontractors will be provided a unique log-in credential and password to access the SAWS subcontractor payment reporting system. The link may also be accessed through the following internet address: <https://saws.smwbe.com>

Training on the use of the system will be provided by SAWS. After the prime receives payment from SAWS, electronic submittals will require data entry of the amount paid to each subcontractor listed on the Contractor's Good Faith Effort Plan.

Respondents and/or their agents may contact Marisol V. Robles, SMWB Program Manager, at 210-233-3420 for assistance or clarification with issues specifically related to the Small, Minority, and Woman-owned Business (SMWB) Program policy and/or completion of the *Good Faith Effort Plan*, and S.P.U.R. System reporting.

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CONFLICT OF INTEREST QUESTIONNAIRE NOTE:

“Effective January 1, 2006, Chapter 176 of the Texas local Government Code requires that persons, or their agents, who seek to contract for the sale or purchase of property, goods, or services with SAWS shall file a completed conflict of interest questionnaire with the SAWS Manager of Contract Administration no later than the 7th business day after the date that the person: (1) begins contract discussions or negotiations with SAWS; or (2) submits to SAWS an application, response to a request for proposals or bids, correspondence, or another writing related to a potential agreement with SAWS. The Conflict of Business questionnaire is attached on the following page and is available from the Texas Ethics Commission at www.ethics.state.tx.us. Completed Conflict of Interest questionnaires should be included with your bid or may be delivered by hand, within 7 business days of the bid opening, to the Manager of Contract Administration. If mailing a completed Conflict of Interest questionnaire, mail to: David Gonzales, Manager, Contract Administration, 2800 U.S. Hwy 281 North, San Antonio, TX 78212. If delivering a completed Conflict of Interest questionnaire, deliver to Contract Administration, Tower 2, 1st Floor, Room 171, 2800 U.S. Hwy 281 North, San Antonio, TX 78212. Please consult your own legal advisor if you have questions regarding the statute or form.”

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CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor

OFFICE USE ONLY

Date Received

1 Name of person who has a business relationship with local governmental entity.

2 Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

Name of Officer

This section (item 3 including sub parts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

Yes No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

Yes No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes No

D. Describe each employment or business relationship with the local government officer named in this section.

4

Signature of person doing business with the governmental entity

Date